REQUISTION FORM

CLAY COUNTY PUBLIC SCHOOLS HAYESVILLE, NORTH CAROLINA	DATE _____

REQUESTED BY: _____

VENDOR: _____

THIS IS NOT A PURCHASE ORDER

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	AMOUNT
			Subtotal:	
			Tax: (7.75%)	
			Shipping/Handling	
			Total:	$

Approved by:_____